Quality Innovation Network-Quality Improvement Organization
Nursing Home C. Difficile Reporting and Reduction Using the National Healthcare Safety Network

Joining the Group for Nursing Homes and Conferring Rights

We are requesting your facility confer National Healthcare Safety Network (NHSN) rights to the Quality Innovation Network (QIN) National Coordinating Center (NCC) and MPRO to facilitate your quality improvement efforts in C.difficile (CDI) prevention. You will be provided with detailed information on how to confer rights to your QIN- Quality Improvement Organization (QIO) and to the QIN NCC. Please follow the step-by-step instructions within this document.

The QIN NCC is the Centers for Medicare & Medicaid Services’ (CMS’) national contractor supporting QIN-QIO teams across 53 states and territories and the providers they work with on specific quality initiatives.

The QIN NCC is granted rights to nursing home NHSN data to measure national and state success on CDI reduction efforts. The QIN NCC will share aggregate state and national level data reports for the purpose of quality improvement. The QIN NCC will not share nursing home-specific (facility-level) data with CMS.

If you have any concerns about items being requested by the group, please contact Geralann Shields, gshields@mpro.org, 248-465-7361.
The following steps provide instructions on how to join the QIN NCC group under the Long Term Care Facility Component in NHSN.

**Step 1: Confirm Administrative Privileges**

*NOTE:* Only administrator-level users can join and confer rights to groups on behalf of their facilities. Users can confirm user privileges by noting the options available in the left navigation bar.

*NOTE:* Only administrative-level users will see the Group menu and its sub-options.
Step 2: Join the QIN NCC Group

Navigate to Group > Join, and there you will have the opportunity to enter the QIN NCC group’s ID and joining password. The current credentials are below. **NOTE:** The password is case sensitive.

**ID:** 38648  
**Password:** DMAIC

Click Join Group. If you receive the message that you have “entered the wrong group joining password,” double-check the group ID and try reentering the password carefully. If the problem persists, contact your local QIN-QIO for assistance.
Step 3: Review the Group Function Disclaimer

Once you’ve correctly entered the group ID and joining password and clicked **Join Group**, you will be presented with a warning message pop-up. Please read this message carefully and click **OK**.
Step 4: Rights Conferral Template for the QIN NCC Group

Once you’ve joined the group and confirmed the disclaimer, you will be automatically presented with the rights conferral template for the QIN NCC group. Here is a screen shot of what the Confer Rights page will look like for this project. The General and MDRO/Events sections are applicable to the project. See steps 4a-4d for additional details about each section.
Step 4a: General Items

The first area for your review is labeled **General** and pertains to basic data the group is requesting access to:

- **Resident Identifiers**: The QIN NCC group is not requesting access to any resident identifiers at this time.
- **Monthly Reporting Plan**: This item is necessary in order for the group to verify which months your facility is reporting event data to NHSN.
- **Long Term Care Annual Facility Survey**: Information in the survey will enable several risk adjustment calculations in analysis reports and provide the group with facility demographic information. Survey year will correspond with years in which the CDI LabID Event data are being shared. The QIN NCC group is currently requesting access to Nursing Home Survey Data beginning in 2015 (as would have been entered into NHSN in 2016).
- **Data Analysis**: This item is necessary in order for the group to analyze facility data using NHSN reports.
- **Facility Information**: This item includes your facility’s name and contact information. Without it, the group cannot identify your facility.

**NOTES:**
- The \( \Delta \) icon indicates areas of the data rights template that are new to you (or, for later use, items that have been modified by the group).
- No items on this portion of the template can be edited by facility users.

Step 4b: MDRO/CDI Events

The QIN NCC group is **not** requesting access to **Infections and Other Events** data.
Step 4c: MDRO/CDI Events

The MDRO/CDI Events section covers access to data collected for multi-drug-resistant organisms (MDRO) and CDI, including organism specific LabID Event data (numerator) and the corresponding summary data records (denominator).

The QIN NCC group is requesting access to CDI laboratory-identified events and summary data for all facility-wide inpatient locations (FACWIDEIN). The group’s request only covers records from the selected month in 2016 onward.

Step 4d: MDRO/CDI Process Measures

The QIN NCC group is not requesting access to MDRO/CDI Process & Outcome Measures data.
Step 5: Accept the Template

Once you have reviewed the template, navigate to the bottom of the page and click the **Accept** button. The QIN NCC group can then view and analyze the data covered above.

**Step 6: Join the QIN-QIO (MPRO NH CDI) Group**

Repeat steps 2-5 to join the MPRO NH CDI Group. In Step 2, use the following:

ID: 47308  
Password: CDI

If you have any concerns about items being requested on the rights template, please contact Geralann Shields, gshields@mpro.org, 248-465-7361, before accepting.